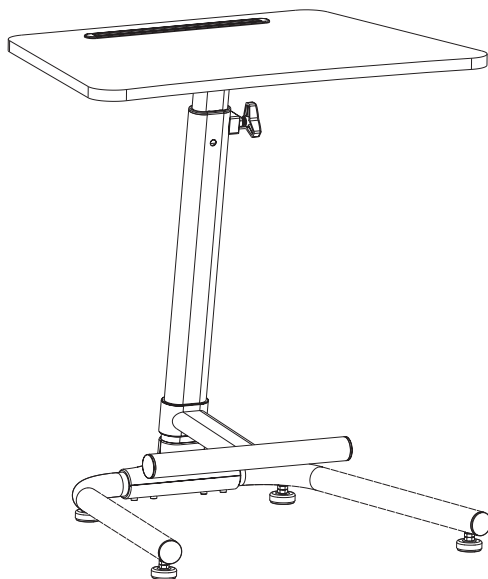


Height Adjustable Stand

Instruction Manual



SKU: DESK-WS01W



Scan the QR code with your mobile device or follow the link for helpful videos and specifications related to this product.

<https://vivo-us.com/products/desk-ws01w>

GET IN TOUCH | Monday-Friday from 7:00am-7:00pm CST



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309-278-5303



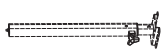
WARNING!

If you do not understand these directions, or if you have any doubts about the safety of the installation, please call a qualified technician. Check carefully to make sure there are no missing or defective parts. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual and do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly, or inappropriate use.

PACKAGE CONTENTS



A (x1)
Base



B (x1)
Pole



C (x1)
Footrest



D (x1)
Pole Mount



E (x1)
Desktop



F (x1)
Bracket



G (x6)
M6x12



H (x4)
M6x18



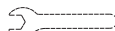
I (x4)
M6x35



J (x4)
Washer



K (x1)
5mm Allen
Wrench



L (x1)
Wrench

TOOLS NEEDED



**Phillips
Screwdriver**



WARNING PINCH POINT

DO NOT place hands on or near support bars. Moving parts can crush and cut. Pinch points are created during lifting and lowering the worksurface. Failure to follow these instructions may result in serious personal injury.



DO NOT EXCEED WEIGHT CAPACITY.

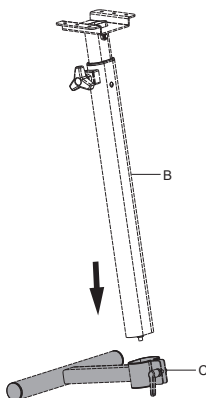
Failure to do so may result in serious injury.

**17.6 lbs
7.98kg**

ASSEMBLY STEPS

STEP 1

Slide footrest (**C**) onto pole (**B**).

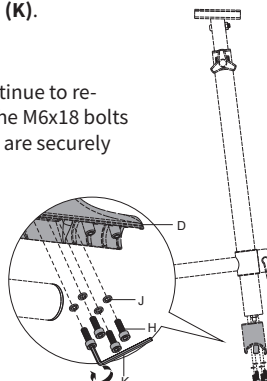


STEP 2

Secure pole mount (**D**) to pole using M6x18 bolts (**H**) with lock washers (**J**) and tighten with the Allen wrench (**K**).

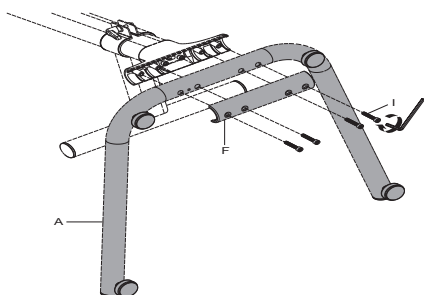
IMPORTANT!

Go back and continue to re-tighten each of the M6x18 bolts (**H**) until all bolts are securely fastened.



STEP 3

Mount pole to base **(A)** with bracket **(F)** and M6x35 bolts **(I)**, then tighten with the Allen wrench **(K)**.

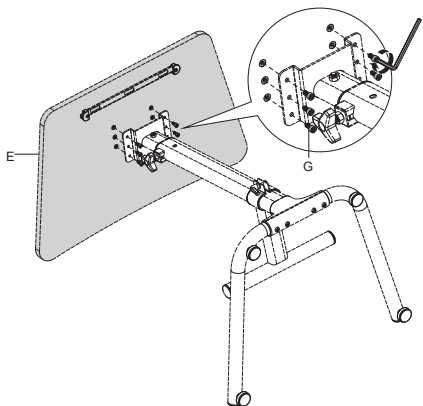


IMPORTANT!

Go back and continue to retighten each of the M6x35 bolts (I) until all bolts are securely fastened.

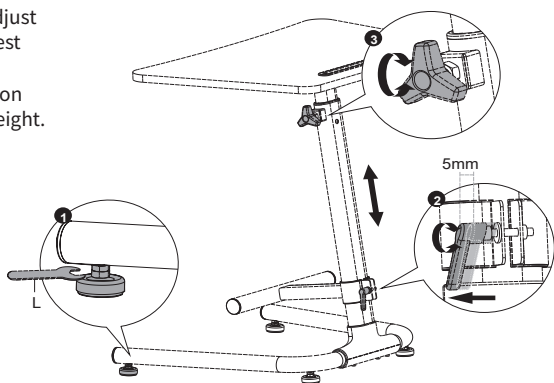
STEP 4

Attach desktop **(E)** to pole using M6x12 bolts **(G)** and tighten with the Allen wrench **(K)**.



STEP 5

If desk is not sitting flat on the floor, adjust feet using the wrench **(L)**. Adjust footrest height using the installed lever. Adjust desktop height by loosening the knob on the pole, then tighten at the desired height.



⚠ CAUTION!



Keep monitor and laptop base fully on the desktop.



Follow the cable routing instructions to avoid the potential to pinch cables.



Leave enough slack in cable to allow for full range of vertical motion (15" / 38 cm).



Raise desktop slowly to keep items stable.

Failure to follow these instructions may result in property damage and/or personal injury.



Love your new VIVO setup and want to share?
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LAST UPDATED: 03/04/2020



Open **Monday - Friday 7:00am - 7:00pm CST**,
our dedicated support team can offer immediate assistance with rapid response times. If any
parts are received damaged or defective, please contact us. We are happy to replace parts to
ensure you have a fully functioning product.



help@vivo-us.com

AVG. RESPONSE TIME (*within office hrs*): **1HR 8M**

- 23% within < 15m
- 38% within < 30m
- 61% within < 1hr
- 83% within < 2hr
- 92% within < 3hr



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AVG. RESOLUTION TIME (*within office hrs*): **< 15 M**



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AVG. RESOLUTION TIME (*within office hrs*): **5M 4S**

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